

ANNUAL REPORT 2015-16

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Supporting best practice management within early childhood education services to achieve quality outcomes for children.

Our vision...

CCSA's vision is for best practice management in early childhood education and care.

Our purpose...

CCSA will partner with and advocate for early childhood education and care services to ensure positive outcomes for children and communities. CCSA will achieve this through providing leadership and using our expertise in meeting the governance, management, human resource, business and industrial needs of early childhood education and care settings. CCSA will behave in an ethical, sustainable, flexible and innovative way.

Our values...

Excellence – Best practice in governance and service delivery

Respect – Consideration and regard for all people and organisations with whom we work

Diversity – Drawing strength from the diversity of our membership and those we work with

Leadership – Being progressive and innovative

Collaboration – Positive internal and external engagement and working relationships

Ethics – Behave ethically in all relationships; we are socially responsible and aim to be environmentally sustainable

Recognition – Together we acknowledge the contributions of the traditional custodians of this land. We acknowledge the contribution of Aboriginal Australians, Torres Strait Islander peoples and non-Aboriginal Australians to the education and care of all children and people in this country in which we live and share.

Your **partner**
in management



Our President's report

The CCSA Board is very pleased with the outstanding financial report for this past year. We congratulate Meg and the team for delivering an exceptional result.

The Board measured the risk of taking on the large funded projects that contributed to our income by actively reflecting on our strategic directions and our responsibilities to members. We continue to look at potential development in the light of our current strategic plan, ensuring we provide members with the support and information they expect, as well as looking to new projects and products. Our financial audit indicates we are travelling well, but we are not resting on our laurels, with regular financial systems reviews and development implemented in the latter part of the year.

The ongoing work with the Preschool Operational Support Program, Sector Development projects and the new Start Strong program have been opportunities to refine our existing skills and resources, and develop new resources to benefit members and the sector. We are very proud of the quality of the resources developed by CCSA staff and implemented in these projects.

CCSA's advocacy for quality outcomes for children through high quality service delivery resulted in our being asked to contribute to the development of Start Strong. We are confident services will benefit from the influence of our skills and expertise on this program. The Board is committed to CCSA's role in advocacy and supports representation at a number of national and state forums, including the NSW Children's Services Forum, NAMS, Fair Work Commission and the DoE Advisory Group.

We believe that being well connected and resourced makes our sector stronger, and that working collaboratively with other organisations benefits CCSA members. Benefits include access to discounted products and services, and the broader sharing of information through the sector. We continued a range

of organisational partnerships during the year, including with the Early Years Expo. In 2017 we will continue to influence the development of this event as a quality support, resourcing and professional development activity.

I am looking forward to the launch of our new website at the end of this year. It will be much more user friendly, with increased resources, and will serve us well into the future. This improved technology will support our high quality staff as they continue to deliver the best information and service possible to our members.

Some time ago we thought that to remain an incorporated association could be limiting to CCSA, and that a change to a Company Limited by Guarantee organisational structure would be more suitable. This thinking was strengthened by the growth experienced over the last couple of years. The change would position us better in relation to accountability requirements and future growth. We engaged a consultant to help us work through the required changes to the constitution and have brought the process to the point of voting at this AGM. The Board is very conscious of the complexity of the ECE sector and the role a strong and capable CCSA needs to play, and so our organisational structure has to be appropriate to our needs. I hope you will support us in this decision.

I look forward to continuing our good work and give my sincere thanks to all Board members, Meg and the team, for their contributions and hard work.

Best Regards,



Ruth Newman
President



Our financial performance

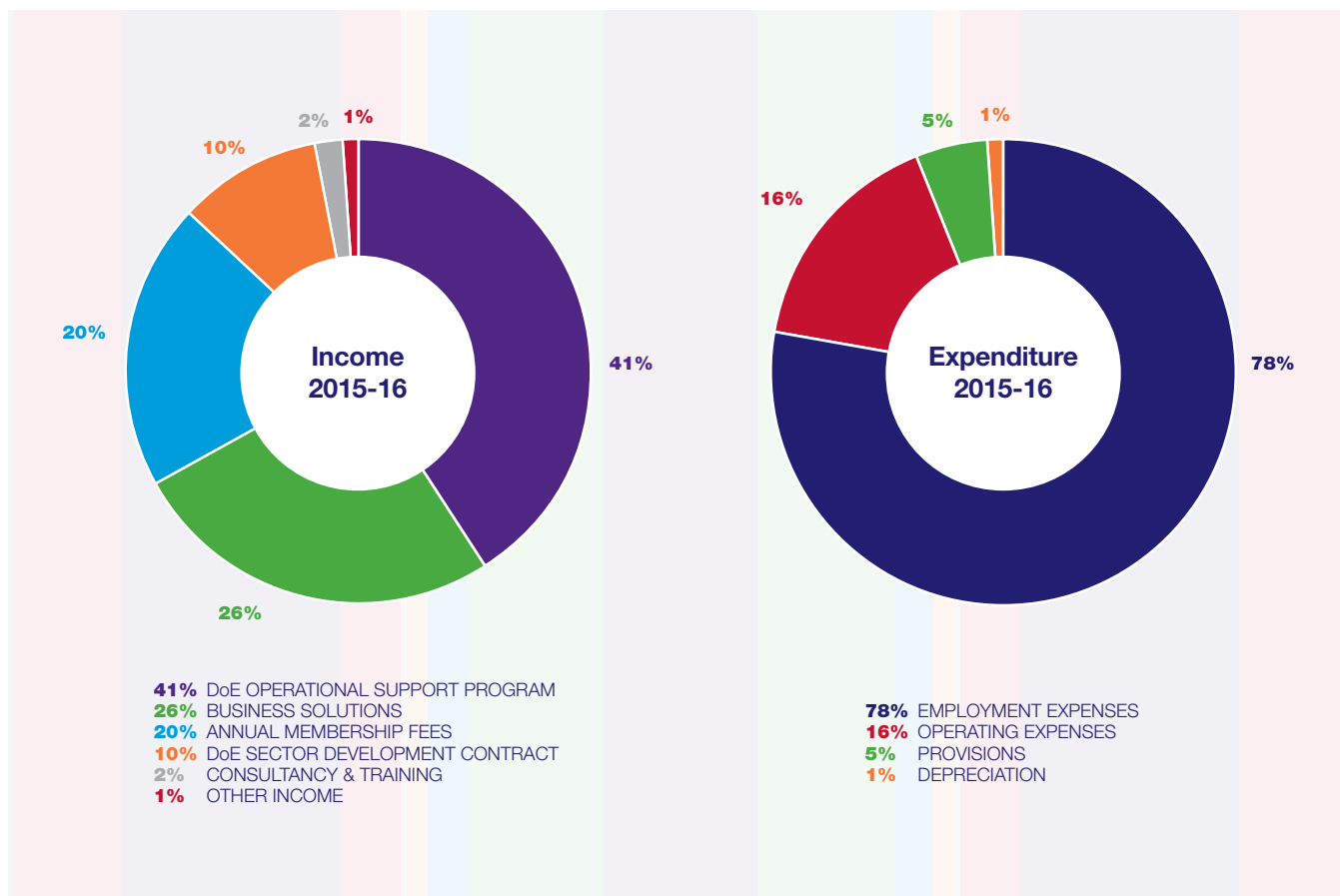
CCSA reported an operating surplus of \$330,217 for the 2015-16 financial year.

In 2015-16 CCSA received \$20,327 in funding from the (then) Department of Education and Communities (DEC) under the Sector Development Grant Programme. CCSA acknowledges this funding from DEC which finalised the delivery of regional training across NSW, along with webinars and a comprehensive suite of resources, to assist community preschools manage the transition to the Preschool Funding Model. That funding represented the end of the DEC grant funding model.

From 2015-16, the (now) Department of Education (DoE) moved to a competitive contract model for delivering support services to the Early Childhood Education and Care (ECEC) sector. CCSA had previously always used DEC grant funding to deliver services to the sector, rather than to underwrite its

own operating costs, so we were well placed to adapt to this new model. The first demonstration of this was CCSA's successful tender for the DoE Operational Support Program which commenced in March 2015 and will continue until December 2016. CCSA was also successful in gaining DoE contracts worth \$220,230 in 2015-16 to deliver programs to the ECEC sector covering Building Social Enterprise Capability, and Embedding Policy and Regulatory Changes resulting from the NQF Review.

CCSA's Business Solutions arm, which provides professional bookkeeping, payroll and BAS Agent support to the ECEC sector, continued to grow its client base. Business Solutions provides the dual benefit of improving the efficiency and compliance of many ECEC services' financial processes, while also being a revenue stream to underwrite other aspects of CCSA's operations.



NOTE: A full financial report is available for members on our website.

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Supporting our members

PROFESSIONAL DEVELOPMENT

Webinars
Regional Training
Mentoring
Consultancies

MEMBER SUPPORT

Website
Resources & Information
Phone Support
Review of Service Documents

SECTOR DEVELOPMENT GRANTS PROGRAM

Regional Training
Webinars
Resources

OPERATIONAL SUPPORT PROGRAM

Business Plans
Demographic Analysis
Workforce Analysis
Financial Review

BUSINESS SOLUTIONS

Payroll
Bookkeeping/Bills
BAS/IAS
Financial Systems & Processes

ADVOCACY

eConnect
eAlert
Submissions & Responses
Representation at Meetings
& Forums

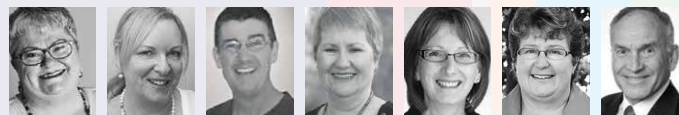
Our staff

LEFT TO RIGHT: Ian Alchin, Scott Boladeras, Wendy Cook, Lorraine Corrigan-Tasker, Shauna Fayers, Candie Field, Devina Fraser, John Gunn, Romola Hollywood, Ross Hughes, Helena Hyssett, Samantha Jones, Tim Keegan, Mark Kellett, Rod Leane, Gloria Lindsay, Debbie Lord, Theresa Macleay, Amanda Marco, Lorraine McCormick, Meg Mendham (CEO), Natalie Newton, Candace Rozema, Kate Wansey, Nicola Weddin, Kathy Whalan



Our board

LEFT TO RIGHT: Ruth Newman (President), Anne Bowler (Vice President), Neville Dwyer (Treasurer), Miriam Dayhew (Secretary), Jan Langtry, Cathryn Albert, Allen Blewitt



To find out more speak to us today!
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Your **partner**
in management

