



# Early Childhood Education Weekly Update

25 March 2022

## What you need to know this week:

- Developing a Code of Conduct webinar: 30 March
- Child safety reporting webinar: 28 March
- Check out the recent updates to our website
- March Census: Information for Start Strong community and mobile preschools

## Sector wide updates

### Webinar: Developing a Code of Conduct

The Office of the Children's Guardian (OCG) is running a webinar on 30 March on developing a Code of Conduct.

A Code of Conduct should outline the minimum expected behaviours between workers and children in your organisation as part of your commitment to creating a child safe environment. This is required for organisations that fall under the Reportable Conduct Scheme.

#### What to do next

Register below for the webinar:

- [Wednesday 30 March from 4pm - 6.30pm](#)

#### More information

Visit the [OCG website](#) for more information on a Code of Conduct.

## Webinar: Navigating child safety reporting obligations

This Monday we're holding a webinar with the Department of Communities and Justice to help educators understand how and when to report child safety issues or concerns.

This will support educators and leaders to understand reporting obligations to keep children safe, including which agencies to report to if there are child safety issues or child protection concerns.

This session is suitable for all service types and educators of all levels and experience are encouraged to attend.

The webinar will be recorded and made available on our website following the event.

### What to do next

[Register](#) for the webinar on Monday 28 March 2022 at 1:30pm-4pm.

## Website updates

We are continuously improving the [early childhood education and outside school hours care section of our website](#) to make it as helpful as possible for families and services.

Keep an eye on these weekly updates to find out about any website changes so you know where to go for what information.

New pages:

- [About the National Quality Framework](#)
- [Guidance for Outside School Hours Care \(OSHC\) Services](#)

- [ITA application guide – Major Capital Fund](#)
- [ITA application guide – Crisis Fund](#)

Important page updates:

- [COVID safety](#)
- [COVID-19 vaccination information](#)
- [Give feedback or make a complaint](#)
- [Children above preschool age at OSHC](#)
- [Out of School Hours Care \(OSHC\) Waiver Policy](#)
- [Preschool age children at outside school hours care](#)
- [Crisis Fund](#)
- [Major Capital Fund](#)
- [Minor Capital Fund](#)
- [Mobile, Occasional Care, Multifunctional Aboriginal Children's Services Application & Notification Forms](#)

### **Your feedback matters**

Thanks to your feedback, a range of quick links have been made available within the following sections of the site:

- [Regulation and Compliance](#)
- [Service Leadership](#)
- [Service Providers](#)

We value your feedback and welcome suggestions on how the website can be improved to help you access the information you need. Please send your suggestions to [ececd@det.nsw.edu.au](mailto:ececd@det.nsw.edu.au).

## **Start Strong Community and Mobile Preschools**

## **Submitting your compulsory 2022 March Preschool Census enrolment data is required by Monday 28 March 2022.**

Please report enrolment data for the representative fortnight from 7 March 2022 until 18 March 2022, referring to the [Quick Reference Guide](#) for the steps on how to complete the census. Thank you to those services who have already submitted via the [Early Childhood Contract Management System \(ECCMS\)](#).

### **Next steps:**

We are also collecting attendance data for a longer 4-week period, including arrival and departure times for every child for each attended day through a new process using a spreadsheet template.

You will be able to download the attendance template after successfully submitting your census data.

**Please submit your census attendance template by Monday 2 May 2022.**

### **Services impacted by COVID-19 or flooding**

If your service has been impacted by COVID-19 or floods during the Census, please report for any child who remains enrolled but does not attend the service during the representative period for any reason, including those participating in remote learning:

- In the ECCMs census enrolment data screen, record the child as “enrolled”.
- In the attendance template, recorded the child as “did not attend”.

If your service continues to be impacted by flooding and is unable to submit your census by the due date on 28 March, please reach out to our team on [ECECcollection@det.nsw.edu.au](mailto:ECECcollection@det.nsw.edu.au)

For services that have accepted children from other services affected by the flood over the representative period under short term temporary arrangements, please do not include those children as part of the March Census.

### More information

- Visit the [Annual Preschool Census webpage](#) for more information and refer to the [Quick Reference Guide](#) for the steps on how to complete the census.
- For more information on completing the census, you can contact the data collection helpline on 1300 951 381 or email [ececcollection@det.nsw.edu.au](mailto:ececcollection@det.nsw.edu.au)
- For funding or [ECCMS login enquiries](#), you can contact the funding team on 1800 619 113 or email [ecec.funding@det.nsw.edu.au](mailto:ecec.funding@det.nsw.edu.au)

## Families Corner

We're sharing resources made especially for families to increase their knowledge on the early childhood education and care sector. This is something you can take and pass on to families via your own communication channels.

### Resources for children

Given the significant impact of flooding, we encourage families and services to access resources to support children's mental health and wellbeing.

- [Birdie's Tree: Growing together through natural disasters](#) - online storybooks and therapeutic games to help infants and young children affected by natural disasters.
- [Be You: How to provide support after a natural disaster](#) - tips and guidelines on supporting and comforting children after natural disasters.
- [Victoria State Government Better Health Channel: Trauma and Children](#) - information on identifying and supporting preschoolers through trauma.

## For more information

If you have any questions about your service operation you can contact the Information and Enquiries team on 1800 619 113 or by emailing [ececd@det.nsw.edu.au](mailto:ececd@det.nsw.edu.au).

For the latest COVID-19 advice please visit the [COVID-19 guidelines for ECEC services](#).



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Sent to all services and providers in NSW

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