



Australian Government
Department of Education

News

Weekly wrap for the early childhood education and care sector



20 July 2022

Top tips on session reports



Queries about session reports are among the most common calls to our Child Care Subsidy (CCS) Helpdesk.

Here are the top 4 things you need to know:

1. To get the correct amount of CCS, **submit accurate session reports on time** – in most cases **within 14 days** after the end of the week when the sessions were provided.
2. A session report must be submitted for **each child for each week a session of care has been provided** (including absences).

3. Session reports must contain **at least one session of care for a week**, recorded as either an attendance or absence.
4. Session reports must only include sessions of care for which an individual incurred a **genuine fee liability**.

Pictured above are James and Norbert, who are among the Helpdesk operators taking your calls.

More information on session reporting is in the [Child Care Provider Handbook](#).

AERO case studies: family engagement

The image displays three case study documents from the Australian Education Research Organisation (AERO). Each document is titled 'Engaging with families at' followed by the name of an early childhood education service. The first document is for Goodstart Early Learning Tuggerah, the second for Canning Vale Prekindy, and the third for Wynnum Family Day Care. Each document includes a summary, an overview, and a photograph of children and staff interacting. The documents are presented in a grid-like format with a blue header and footer.

The [Australian Education Research Organisation \(AERO\)](#) has released case studies on three early childhood education and care services demonstrating good family engagement.

These case studies complement AERO's [Engaging with families for children's early learning and development](#) practice guide, released in December 2021.

Read the case studies

[Wynnum Family Day Care & Education Service](#), in Brisbane, is a not-for-profit, home-based service. It provides early childhood education and care for children from birth to 12 years.

[Goodstart Early Learning Tuggerah](#), on the New South Wales Central Coast, is a 100-place service. It provides education and care for children birth to 5 years.

[Canning Vale Prekindy](#), in the southern suburbs of Perth, is a community-based prekindergarten for 3-year-olds. It teaches children in the year before they attend kindergarten.

Share what you learned

We'd love to hear what you learned from the studies. Leave a comment on [our Facebook post](#).

Reminder: session reports deadline

Providers have until 11.59pm on Sunday 7 August to submit session reports to Services Australia for the 2021–22 CCS year.

Completing session reports by this deadline is essential for balancing family CCS entitlement for last financial year.

The Child Care Subsidy System will be closed for the 2021–22 CCS year from 8 August.

You will then be unable to submit, vary or withdraw session reports for any period of care between 12 July 2021 and 10 July 2022.

You have an obligation to submit complete and accurate session reports on time. Failure to do so is an offence and may result in an infringement.

[For more information on reporting sessions of care, refer to the Child Care Provider Handbook](#)

Facebook group: resources to share

Our [Australian Child Care Providers and Services Facebook group](#) is a source of useful resources for you and your families.

Did you know that [Services Australia has produced a CCS fact sheet in different languages?](#)

You can print and display these at your service, or give them to families.

Have a question? Post in [our group](#) and we'll help you with the information you need.

Register: Healthy Harold program



Early Years Learning Program
For children aged 3 - 5

[BOOK NOW](#)

LifeEd
Every child deserves to thrive

Healthy Harold and his friends at [Life Ed](#) are visiting preschools and early learning centres with their new [Early Years Learning Program \(EYLP\)](#).

The EYLP supports children aged 3-5 through three new modules:

- Harold's Healthy Day
- Harold's Big Feelings
- Super Safe Harold.

Each module develops children's mental, physical and social foundations through interactive learning experiences.

The program aligns to the [Early Years Learning Framework](#) and [National Quality Framework](#), with online resources for educators and parents.

For more information on costs and to book a visit, visit [Life Ed's website](#).

NSW floods: period of emergency ending

The period of emergency in place for some Local Government Areas (LGAs) in NSW ends today.

This was for regions that experienced severe weather and flooding.

Our [table of emergency support by region](#) lists LGAs that were eligible for support during the period of emergency.

We continue to monitor the situation and will update you as necessary.

Read more about [support during a period of emergency](#).

Useful information

Handy resource

Child care fees, vacancies, quality ratings and inclusions are published on the [Starting Blocks website](#).

Having this information in one place helps parents choose the best early childhood education and care for their family.

[StartingBlocks.gov.au](#) is the only place to find all approved early childhood services.

Good to know

Sometimes, we publish [announcements on our website](#) that affect families.

You can print these and display them at your service.

Was this newsletter helpful?

[Yes](#)

[No](#)

PAST ISSUES

Read all past issues [on our website](#).

SUBSCRIBE

Not receiving emails directly from us? [Join our mailing list](#).

JOIN US

[Join our Facebook group](#) for providers and services.

CONTACT US

CCS Helpdesk 9am to 5pm AEST Monday to Friday 1300 667 276 or [email us](#) anytime.

www.education.gov.au

[Privacy](#) | [Disclaimer](#) | [Edit my info or Unsubscribe](#)



Share

